

# **Lerryn Area Minibus Association (LAMA)**

The 2024 Annual General Meeting of LAMA will be held in the Main Hall  
at the Lerryn Memorial Hall on 4th March 2024 at 7:30pm.

## **Agenda**

1. Those present, apologies for absence and quorum determination. <sup>1 2</sup>
2. Election of chairperson for meeting.
3. Membership changes.
4. Minutes of last general meeting and matters arising.
5. Report from current chair of the LAMA Committee.
6. Profit and loss account for year and balance sheet as at close of financial year.
7. Appointment of auditor / resolution to disapply requirement to appoint a qualified auditor. <sup>3</sup>
  - a. If the disapplication resolution is not passed, then a full audit must be carried out by a qualified auditor. <sup>4</sup>
  - b. If the disapplication resolution is passed and last year's turnover was less than £90,000, then members must vote to have either:
    - (1) A report by a qualified auditor, which is less onerous than a full audit.
    - (2) Unaudited accounts, in which case LAMA's accounts must be scrutinised by the secretary and at least two committee members.
8. Election of LAMA Treasurer.
9. Election of LAMA Secretary (responsible for receiving external communications, minuting general meetings and submitting formal returns).
10. Election of LAMA Committee to manage the routine operation of the association, which might typically include the following roles (although some members may accept more than one role):
  - a. Chair, LAMA Treasurer (elected at para 8 above), Committee Secretary (could be undertaken by someone other than the LAMA Secretary elected at para 9 above).
  - b. Maintenance Officer, Booking Clerk, Timetabling Officer, Fundraising Officer, Publicity Officer and Training Officer.
11. Any other business.
12. Date of next meeting. <sup>5</sup>



NICK WARRICK  
Acting LAMA Secretary

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<sup>1</sup> Quorum is one quarter of membership or 7 members present, whichever is the lesser number.

<sup>2</sup> Except in cases of member expulsion and rule changes, questions will be decided by a majority of two thirds of the members in attendance and voting.

<sup>3</sup> Disapplication resolution will operate for current year of account only and will pass if less than 20% of votes cast are against it and less than 10% of all LAMA members vote against it.

<sup>4</sup> The small society exemption to appoint 2 lay auditors does not apply as LAMA has assets of £5000 or more.

<sup>5</sup> At least 2 general meetings to be held each year.