

## Lerryn Area Minibus Association (LAMA)

LAMA provides community transport in and around Lerryn to help make good the shortfall in public transport in this isolated rural district. Our area of operation encompasses Lerryn, St Veep, St Winnow, Boconnoc, Lostwithiel and the districts that surround them. As a not-for-profit community minibuss service, we try to offer you a little more help and support than would a typical commercial bus operator. We therefore invite you to complete a **Passenger Registration Form** so that we may keep you abreast of our planned trips and advise you of any last-minute changes due to unforeseen reasons.

As an extension to the support which we can provide to you whilst using our minibuss, you may also wish to provide us with **In Case of Emergency (ICE)** information. **This could be a close family member, or a friend or neighbour.** Then, should you become lost or unwell during one of our trips, we can if necessary alert your ICE contact, particularly if the minibuss needs to continue its journey without you on board.

In operating a community minibuss, we must fulfil our obligations under the Data Protection Act 2018 and the Transport Act 1985.

With regard to the Data Protection Act 2018, we must process your data lawfully, fairly and in a transparent manner in order to comply with General Data Protection Regulation (GDPR) requirements. We have therefore included our **Privacy Policy** on the back of the passenger registration form, which we ask you to read and sign.

The Transport Act 1985 does not allow us to carry members of the general public, but under Section 19 of the Act we are permitted to carry eligible passengers. We therefore ask you to read and sign a **Passenger Eligibility Form** to show that you fall within the criteria of our Section 19 Permit. If you do not meet our eligibility requirements, then regrettably you cannot travel on our LAMA trips.

### What You Need To Do

- **Take this pack home with you to read and complete in your own time.**
- Fill in your details on the passenger registration form (please include your mobile phone if you have one so that the driver or booking clerk may contact you in an emergency).
- Speak to your chosen In Case of Emergency (ICE) contact and include their details on the form if they are happy for you to do so.
- Read our privacy policy on the back of the passenger registration form and if you are happy with what it says, please sign the form at the bottom of the page, print your name and date it.
- Read the passenger eligibility form and if at least one of the eligibility criteria applies to you then please tick the appropriate box and sign the form at the bottom of the page, print your name and date it.
- Post the completed forms in the enclosed stamped addressed envelope (you may keep this cover note if you wish). If there is no envelope with this document then please post the completed forms to:  
**Nick Warrick, LAMA Secretary, Lanwithan View, Silverlake, Lostwithiel, Cornwall, PL22 0JP.**
- If you need any more information or help, please speak to one of the following members of the LAMA Committee:
  - David Platt, tel 01208 873792, mob 07484 124490.
  - Richard Halliday, tel 01208 871419, mob 07765 804748.
  - Nick Warrick, tel 01208 592258, mob 07801 931338.