

Lerryn Area Minibus Association (LAMA)

LAMA provides community transport in and around Lerryn to help make good the shortfall in public transport in this isolated rural district. Our area of operation encompasses Lerryn, St Veep, St Winnow, Boconnoc, Lostwithiel and the districts that surround them. As a not-for-profit community minibuss service, we try to offer you a little more help and support than would a typical commercial bus operator. We therefore invite you to complete a **Passenger Registration Form** so that we may keep you abreast of our planned trips and advise you of any last-minute changes due to unforeseen reasons.

As an extension to the support which we can provide to you whilst using our minibuss, you may also wish to provide us with **In Case of Emergency (ICE)** information. **This could be a close family member, or a friend or neighbour.** Then, should you become lost or unwell during one of our trips, we can if necessary alert your ICE contact, particularly if the minibuss needs to continue its journey without you on board.

In operating a community minibuss, we must fulfil our obligations under the Data Protection Act 2018 and the Transport Act 1985.

With regard to the Data Protection Act 2018, we must process your data lawfully, fairly and in a transparent manner in order to comply with General Data Protection Regulation (GDPR) requirements. We have therefore included our **Privacy Policy** on the back of the passenger registration form, which we ask you to read.

The Transport Act 1985 does not allow us to carry members of the general public, but under Section 19 of the Act we are permitted to carry eligible passengers. We therefore ask you to confirm your eligibility by ticking the appropriate box on the **Passenger Registration Form** and then sign and date it. If you do not meet our eligibility requirements, then regrettably you cannot travel on our LAMA trips.

What You Need To Do

- **Take this pack home with you to read and complete in your own time.**
- Fill in your details on the passenger registration form (please include your mobile phone if you have one so that the driver or booking clerk may contact you in an emergency) and tick the appropriate eligibility box and sign and date the form.
- We invite you to provide more than one method of communication (eg, your home phone number and a mobile number and an email address, if you have them) so that if one method fails, we can use another.
- Please speak to your chosen In Case of Emergency (ICE) contact and include their details on the form if they are happy for you to do so.
- You should read our privacy policy on the back of the passenger registration form to make sure that you are happy with what it says.
- Post the completed form in the enclosed envelope, but you may keep this cover note if you wish.
- If there is no envelope with this document then please post the completed forms to:
Nick Warrick, LAMA Secretary, Lanwithan View, Silverlake, Lostwithiel, Cornwall, PL22 0JP.
- If you need any more information or help, please speak to our booking clerk or chair:
 - Andy Reid, tel 01208 368393.
 - Duncan Elliott, tel 01208 871715, mob 07970 117743.